

**St Andrew's Church, Sandon
PCC Meeting Minutes
6th November 2023 at 7:30pm
in the St Andrew's Room**



The Church of England
in Essex and East London
Diocese of Chelmsford

1. Opening prayers were led by David Farrar.
2. Apologies for Absence: Liz Bobeldijk, John Gruby, Colin Bryan.
Present: Revd Terry Brown, Alison Read, Janet Terry, David Farrar, Christine Mennie, Cathie Horne, Andy Horne, Nick Bobeldijk (Treasurer), Cedric Calmeyer (Representing Sandon Parish Council), Richard Cecil and Judy Cecil
3. Minutes of the PCC Meeting of 18th September 2023: Proposed by David Farrar, seconded by Andy Horne and agreed by all as a record of the meeting.
4. Matters arising and not covered elsewhere: item 9 – the churchyard tidy is on 2nd Saturday of the month in the summer. No article to Topics yet. Hopefully, next time. Richard will share access to the church google calendar if individuals ask him to.
5. Notification of any other business. None.
6. Parish Council matters (Cedric Calmeyer). The Neighbourhood Plan Referendum is on 23rd November – all Sandon residents are asked to vote. Christmas tree is coming in time for the Christingle. Lights on the path adjacent to the SAR are now adjusted.
7. Finance Report - Nick Bobeldijk had sent his report.
Fixed term deposits, 2 x £10000, up for renewal with interest rate around 5%. Agreed Nick should renew them. **Action Nick**
Treasurers of Compass churches met with Deanery officers at Downham re 2024 Parish Share. Richard proposed Sandon pay an extra discretionary amount as previously of £3244. Noted that was about the amount raised at 2022/23 Christmas and Summer fayres. Discussion resulted in a decision to pay the basic allocation for now and seek clarification of that full amount. **Action Richard**
Nick will provide figures for the available interest on Stevyns and Perry money so that the Standing Committee can arrange that distribution when they next meet.
Action Nick provide figures and Standing Committee
Nick was questioned about his decision re electricity supplier and he said he was phoned about the new contract and he had to make a quick decision.
The meeting instructed Nick to ask the PCC concerning all similar decisions because he is not authorised to agree them.
8. Marriage Policy: Revised document had been sent out. Proposal to accept by Christine Mennie, seconded by Cathie Horne and agreed by all.

9. Fabric Report (Richard/Andy): Report sent. Minor roof repair awaits Cater quote. Heating may be a future project. Electrics issues have been addressed.
Children in the tower: Richard Cecil proposed we set an 8-year-old lower limit on children going up the tower for any purpose. Andy Horne seconded and all agreed.
Organ awaits Andy Stevens report after his recent visit. He has already been paid £504 for tuning.
Trees: A survey by Ade Clarke is happening on 8th November at £550 + VAT
Rectory at 25 The Lintons: Chelmsford Diocese want to sell it. Await clarification from Anna Franklin at the Diocese before Terry Brown signs the initial document.
Sandon young ringers – agreed we encourage Mike Worboys to press on with our support to recruit youngsters to learn bellringing skills. **Action Judy let Mike know**
Churchyard management: George is unsettled re his work in the churchyard and there are misunderstandings around that. Agreed Richard ask George only to clear the big leaves under the catalpa tree. **Action Richard**
David suggests we need succession planning for cutting churchyard grass.
Alison raised the topic of providing a bike rack on previously placed slabs.
10. Safeguarding Report (Alison):
DBS annual updates – individuals/Alison need to check them online regularly.
Food hygiene – emails sent out with access codes. Some courses completed, some outstanding. **Action Janet, David, Christine, Terry**
11. Five-year plan for building work. Reports from Richard and Andy sent out
The Friends are keen to have a focus for raising funds.
Richard put forward a vision for church including fabric. Terry suggested the church should look at vision/mission for church and friends and church together look at fabric. Andy had also made some suggestions.
Agreed to form a group of 3 friends and 3 PCC for further discussions.
PCC offers 1. a Churchwarden, 2. David or Terry 3. Christine.
12. Plans for Terry's final year in Sandon – Advent and Lent – The Bible Society course 'Romans' starts on Tuesday 28th November for 4 weeks. Tuesday communion at 9:30 am will have no sermon and then 10 am for coffee to start course at 10:15.
Ash Wednesday 7:30 pm service and Lent course continues with 'Romans'.
13. Future PCC Meeting Dates (7:30 pm) in church
Monday 15th January 2024 to include plans for Easter 2024.
Monday 4th March 2024 to include plans for Annual Meetings

14. Any Other Business. A Community Choir may again be possible with a music teacher from Sandon school, Emma, to lead. There will be a flyer soon to advertise a taster session with wine and nibbles. It may be on Monday evenings fortnightly but will need to avoid Parish Council and PCC meetings.

Offers to lead prayers for next PCC meeting – Andy to open and Alison to close.

15. Closing prayers were led by Christine Mennie

Due to my being away on holiday from Monday 30 October until Monday 6 November, the date of the PCC meeting the bank current account has not been fully reconciled for the month of October. However, I do not believe that the figures are likely to change substantially from those shown below.

To date we have received a total of £21,523.40 in giving compared to £23,033.96 at the end of October 2022. Our total income from all sources stands at £35,009.86 compared to £46,287.81 for the first 10 months of 2022 although the latter figure is distorted by a grant of £8,500 received earlier that year.

Our total expenses for this year so far stand at £30,397.08 while last year's figure for the same period includes large payments for the bell restoration project.

Our payment of the Parish Share continues to be up to date and is slightly less than at this time last year.

Our bank balances at the end of October are anticipated to be a little under £2,000 in the current account and £20,000 in our Instant Access deposit account. We are also holding two fixed term deposit accounts of £10,000 each which are due to mature mid November and early December. These deposits will be renewed for a further 6 months each, unless instructed otherwise. Interest received for one of these deposits will be credited to the respective charity accounts on a proportional basis. Cash in hand is likely to be about £400.

Our current electricity supply contract with British Gas Lite is due to end in February 2024 and we are clients of an energy brokerage firm called Exchange Utility Limited and have been for a number of years now. This firm, in my opinion, provides us with a useful and convenient service in comparing the various energy contracts available in the market and recommending the most beneficial, usually the cheapest, to us. This represents a great saving in time and effort to me and to the PCC in general although the company does earn a commission for this service. The downside is that the company requires an answer 'on the spot' as the recommended new contract may only be available at that time, and it is not practical for me to refer the offer to the PCC before accepting it.

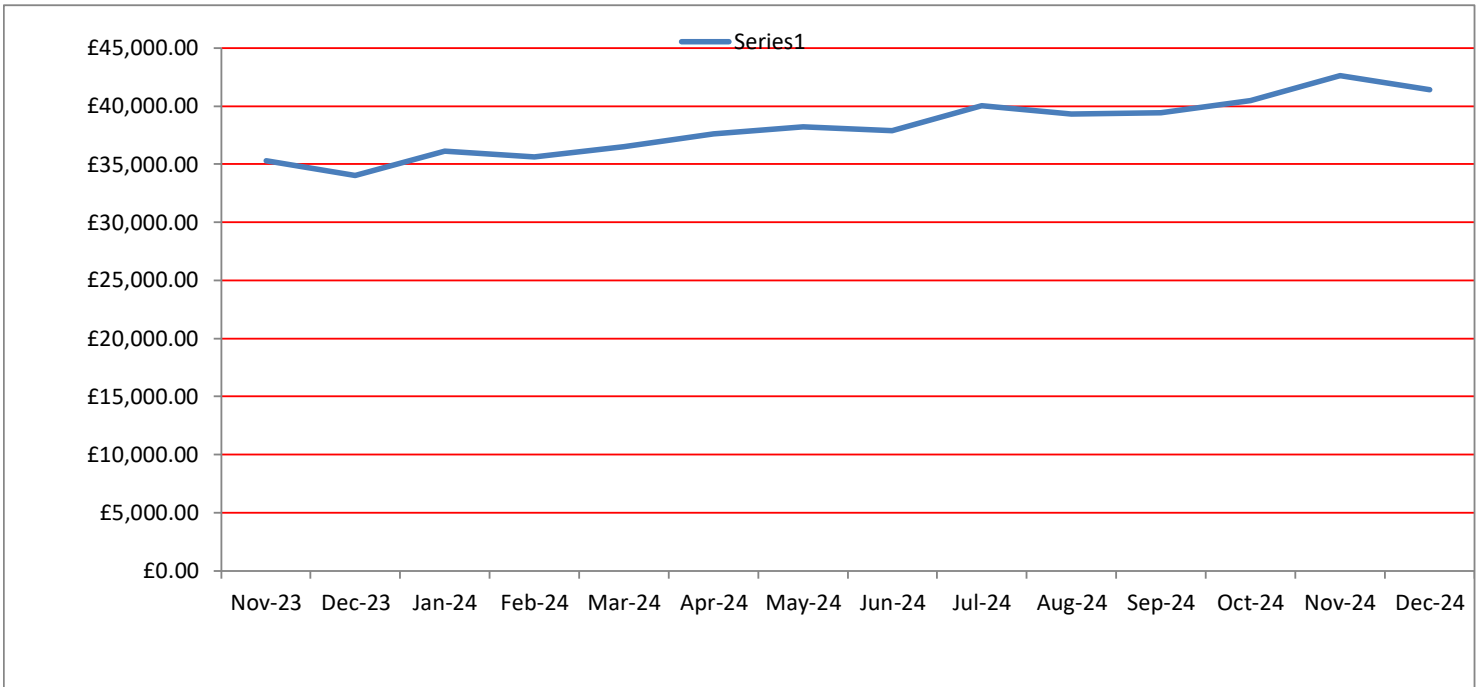
With this in mind, I would advise the PCC that I have agreed to transfer our energy supplier to British Gas from February 2024, this being a further 3 year fixed rate contract.

Recently we received an appeal from Kenya in respect of the raising of funds to complete the Bishop's residence in Marsabit. I am pleased to report that generous donations and an appeal to the congregation enabled us to send a total of £1,200 to support this cause.

A cash flow projection is included with the interim accounts which shows a small increase in funds during the year.

Nick Bobeldijk Treasurer.

Income & Expense by Category	2023		2022		Difference
	01/01/2023- 31/10/2023		01/01/2022- 31/10/2022		
Income					
Giving - Gift Aided					
Giving - Gift Aided:Direct Credits	£	1,940.00	£	2,560.00	-£ 620.00
Giving - Gift Aided:Donations	£	625.00	£	1,370.00	-£ 745.00
Giving - Gift Aided:Gift Aid Envelopes	£	585.00	£	300.00	£ 285.00
TOTAL Giving - Gift Aided	£	3,150.00	£	4,230.00	-£ 1,080.00
Giving - Non Gift Aid					
Giving - Non Gift Aid:Collections	-£	103.10	£	-	-£ 103.10
Giving - Non Gift Aid:Direct Credits	£	1,500.00	£	1,500.00	£ -
Giving - Non Gift Aid:Donations	-£	77.12	£	708.95	-£ 786.07
Giving - Non Gift Aid:Parish Giving Scheme	£	13,266.63	£	12,620.13	£ 646.50
Giving - Non Gift Aid:Shopping Rewards	£	7.50	£	15.00	-£ 7.50
TOTAL Giving - Non Gift Aid	£	14,593.91	£	14,844.08	-£ 250.17
Giving - Small Donations Scheme	£	3,779.49	£	3,959.88	-£ 180.39
Other Receipts					
Other Receipts:Fundraising - Gift Aided	£	-	£	105.00	-£ 105.00
Other Receipts:Fundraising - Non Gift Aided	£	105.00	£	162.50	-£ 57.50
Other Receipts:Fundraising - Non Gift Aided:Christmas Fayre	£	-	£	-	£ -
Other Receipts:Fundraising - Non Gift Aided:Ride & Stride	£	-	£	-	£ -
Other Receipts:Fundraising - Non Gift Aided:Sponsored Walk	£	195.00	£	590.00	-£ 395.00
Other Receipts:Fundraising - Non Gift Aided:Summer Fete	£	1,862.74	£	1,890.31	-£ 27.57
TOTAL Other Receipts:Fundraising - Non Gift Aided	£	2,162.74	£	2,642.81	-£ 480.07
Other Receipts:Gift Aid Recovered	£	4,272.95	£	5,195.20	-£ 922.25
Other Receipts:Grants	£	-	£	10,100.00	-£ 10,100.00
Other Receipts:Grants:Sandon Parish Council	£	-	£	-	£ -
TOTAL Other Receipts:Grants	£	-	£	10,100.00	-£ 10,100.00
Other Receipts:Interest	£	249.79	£	4.39	£ 245.40
Other Receipts:Investment Income	£	837.09	£	211.10	£ 625.99
Other Receipts:Legacies	£	-	£	-	£ -
Other Receipts:Miscellaneous	£	-	£	-	£ -
Other Receipts:Parish Magazine	£	25.00	£	10.00	£ 15.00
Other Receipts:Parish Magazine:Advertising	£	1,075.88	£	964.68	£ 111.20
TOTAL Other Receipts:Parish Magazine	£	1,100.88	£	974.68	£ 126.20
Other Receipts:Parochial Fees	£	4,863.01	£	4,020.67	£ 842.34
TOTAL Other Receipts	£	13,486.46	£	23,253.85	-£ 9,767.39
TOTAL Income	£	35,009.86	£	46,287.81	-£ 11,277.95
Expenses					
Bank Charges	£	4.23	£	0.82	£ 3.41
Church Running Expenses					
Church Running Expenses:Insurance	£	1,750.75	£	1,648.81	£ 101.94
Church Running Expenses:Utilities					£ -
Church Running Expenses:Utilities:Electricity	£	1,021.92	£	777.97	£ 243.95
Church Running Expenses:Utilities:Water Rates	£	46.28	£	46.93	-£ 0.65
TOTAL Church Running Expenses:Utilities	£	1,068.20	£	824.90	£ 243.30
Church Running Expenses:Vestry Supplies	£	251.83	£	403.95	-£ 152.12
TOTAL Church Running Expenses	£	3,070.78	£	2,877.66	£ 193.12
Churchyard Expenses	-£	193.57	-£	200.00	£ 6.43
Clergy Expenses	£	719.84	-£	441.00	£ 1,160.84
Cost of Services	£	180.66	£	20.00	£ 160.66
Event Expenses	£	-	£	50.00	-£ 50.00
Fabric Maintenance					
Fabric Maintenance:Buildings	£	203.20	£	29,661.56	-£ 29,458.36
Fabric Maintenance:Other	£	256.00	£	435.00	-£ 179.00
TOTAL Fabric Maintenance	£	459.20	£	30,096.56	-£ 29,637.36
Fees	£	442.00	£	539.00	-£ 97.00
Magazine Costs	£	1,334.92	£	1,211.83	£ 123.09
Miscellaneous	£	38.92	£	159.55	-£ 120.63
Mission	£	3,236.89	£	3,683.41	-£ 446.52
Parish Share	£	20,972.30	£	21,184.40	-£ 212.10
Printing & Stationary	£	130.91	£	56.86	£ 74.05
TOTAL EXPENSES	£	30,397.08	£	59,239.09	-£ 28,842.01
OVERALL TOTAL	£	4,612.78	-£	12,951.28	£ 17,564.06



St Andrew's, Sandon

Policy on Marriage, Re-Marriage and Civil Ceremony

Having due regard to the Church of England Marriage Measure 2008, and subsequent discussions at General Synod, the PCC adopted the following policy, also to be consistent with Church of England policy concerning same-sex couples, that applied at the time of revision, ie 18th September 2023.

- 1) It is the Church's policy to marry couples in all cases where neither party has married before, subject to one of the parties satisfying one of the following qualifying conditions: -
 - a) that one of the parties was baptised in the parish or is a person whose confirmation has been entered in the register book of confirmation for any church or chapel in the parish;
 - b) that one of the parties has at any time had his or her usual place of residence in the parish for a period of not less than six months;
 - c) that one of the parties has at any time habitually attended public worship in the parish for a period of not less than six months;
 - d) a parent of one of the parties has during the lifetime of that party had his or her usual place of residence in the parish for a period of not less than six months or habitually attended public worship in the parish for that period;
 - e) a parent or grandparent of one of the parties has been married in the parish.
- 2) This church is willing to remarry divorced people whose ex-spouses are living providing:-
 - a) one of the parties satisfies the requirements of 1) above and neither party is twice divorced;
 - b) there is no public scandal;
 - c) the primary fault for the breakdown of the previous marriage does not lie with the spouse now presenting for re-marriage;
 - d) any dependent children of the earlier marriage are being appropriately cared for;
 - e) both partners to the new marriage understand that their union is to be life-long;
 - f) this will only be where the person(s) seeking remarriage, either is(are) the innocent party in the break up of the marriage(s), or shows evidence of deep repentance for their part of the divorce and can demonstrate that there is no possibility of reconciliation and remarriage with their former spouse(s); and
 - g) the above conditions can be demonstrated to a minister, prepared to solemnise the marriage, or to the incumbent at the time.
- 3) It is the policy of the Church to grant to any who ask for genuine reasons a service of Prayer after Civil Ceremony.

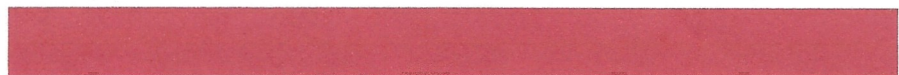
- 4) The Church will offer a Thanksgiving for Marriage, where:
- a) the original marriage could have taken place in the Church; or
 - b) the marriage could take place in the Church at this time; and
 - c) at a time in recognition of the marriage itself or for example at multiples of 5 years after the marriage or other significant times.

Adopted by the PCC on 17th June 2009 and revised on 18th September 2023



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Diocese of Chelmsford



Diocesan Office, 53 New Street, Chelmsford, Essex CM1 1AT

CHURCH PROPERTY MEASURE 2018

Form I

Section 5(1) of the CPM 2018

Notice to a Registered Patron and Parochial Church Council

BENEFICE: Sandon St Andrew

DIOCESE: Chelmsford

I, as incumbent of this Benefice, hereby give notice under section 5(1) CPM 2018, of my intention to sell the following property:

25 The Lintons, Sandon, Chelmsford CM2 7UA

Written notice of any objection to the proposal should be sent to the Secretary to the Houses Committee, Mrs Anna Franklin at afranklin@chelmsford.anglican.org before the date shown in the email.

Name Revd Terry Brown

Capacity Incumbent

Signature.....

Date.....



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THE CHURCH OF ENGLAND

The Chelmsford Diocesan Board of Finance is a company limited by guarantee.
Registered in England No 137029 Registered Office as above. The company is a registered charity, No 249505



The Church of England
in Essex and East London
Diocese of Chelmsford

Diocesan Office, 53 New Street, Chelmsford, Essex CM1 1AT

This notice is being sent to:

1. All registered patrons of the Benefice:

President and Fellows of Queen's College Cambridge – Revd Tim Harling,
tch42@cam.ac.uk

2. The Secretaries to all the Parochial Church Councils of parishes within the area of the Benefice:

Name of PCC Secretary – Ms Judy Cecil - judy@cecil.family.clara.net

Parish – Sandon St Andrew

And also for information to:-

Mr Richard Gascoyne-Cecil - magazine@sandon-church.info

Mr Nicholas Bobeldijk - nick@bobeldijk.co.uk



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CHURCH PROPERTY MEASURE 2018

Form 2

Section 13(6) of the CPM 2018

Notice to a Registered Patron and Parochial Church Council and (where there is no Parochial Church Council) Churchwardens

BENEFICE: Sandon St Andrew

DIOCESE: Chelmsford

The Houses Committee, with the consent of the Bishop of the Diocese, hereby gives notice under section 13(6) of the CPM 2018, as amended, that it will apply and dispose of the moneys arising from the sale or exchange of

25 The Lintons, Sandon, Chelmsford CM2 7UA

by the application of the sale proceeds to the Benefice Houses Fund.

Written notice of any objection to the proposals should be sent to the Secretary of the Houses Committee, Mrs Anna Franklin at afranklin@chelmsford.anglican.org before the date shown in the email.

Name Mrs Anna Franklin

Capacity Secretary, Houses Committee

Signature

Date 26.10.23



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CHURCH PROPERTY MEASURE 2018

Form 3

Consent by the Bishop or the Diocesan Parsonages Board

BENEFICE: Sandon St Andrew

DIOCESE: Chelmsford

I, on behalf of the Diocesan Parsonages Board for the diocese in which this benefice is situated, hereby consent to the sale of:-

25 The Lintons Sandon Chelmsford CM2 7UA

NAME: Anna Franklin

CAPACITY: Secretary Houses Committee

SIGNED:

DATE: 26.10.23



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Church Property Measure 2018

Benefice: Sandon St Andrew
Diocese: Chelmsford

It is intended to deal with the following (property) (funds) as detailed on the attached form(s): 25 The Lintons Sandon Chelmsford CM2 7UA

Please note that objections received after the statutory notice period has expired will not be considered by the diocese unless there are exceptional circumstances for doing so (e.g. postal strike or email breakdown).

However, should any representation not be resolved at the diocesan level:

- it will be passed to the Church Commissioners who will share it with the Diocesan [Board][Committee] and ask for their views. It will also be shared with the Commissioners' Mission, Pastoral and Church Property Committee.
- When making a representation, please indicate whether you would like an opportunity to speak to the Committee regarding your representation if the Commissioners decide a hearing should be held regarding the case.
- You will receive the Commissioners' correspondence with the [Board][Committee] and will be able to comment further to the Commissioners if you wish.
- When the Commissioners acknowledge your representation they will let you know the next few dates of the Committee's meetings. They will confirm the actual date nearer the time. If a hearing is held, anyone may attend the meeting of the Mission, Pastoral and Church Property Committee that considers the case and representors may have an opportunity to speak to the Committee. Otherwise the case will be considered in private.
- The Mission, Pastoral and Church Property Committee will consider your representations on the basis of a paper prepared by the Pastoral Division staff and any points raised at the meeting, if a hearing is held.

Please see ccpastoral.org/refs for further information about the procedure.

Yours sincerely

Mrs Anna Franklin BA (Hons)
Property Support Manager
(01245 294420)
afranklin@chelmsford.anglican.org



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